



Ascot Park Hotel

INVERCARGILL • NEW ZEALAND

WEDDING PACK

valid for bookings made between 1st Jan 2026 - 31st Mar 2027



41 RACECOURSE ROAD, INVERCARGILL

ASCOTPARKHOTEL.CO.NZ PH 0800 272 687

FUNCTIONS@ASCOTPARKHOTEL.CO.NZ



CONGRATULATIONS

Thank you for considering the Ascot Park Hotel as a venue for your upcoming wedding. It is a very exciting time for you both and we would love to help you make this a special day to remember forever. Ascot Park Hotel exclusively offers all the following features:

- Dedicated wedding planners on site
- Tailored menus
- Versatile layout giving you flexibility for reception venue options
- Multiple theming possibilities
- Complimentary suite as our wedding gift to you
- Special accommodation rates for your guests
- Package OR tailored reception options
- Beautifully landscaped grounds with an outdoor ceremony option and multiple garden backdrops for your photos
- Pre & post ceremony and reception venues
- Indoor room as a wet weather option

We truly are your one-stop wedding venue. Please find enclosed our detailed wedding packages which offer excellent value. If you would rather not purchase a package, then we are happy to work out an alternative cost for specific items based on your exact requirements. We invite you to meet with us in person to view our facilities and discuss all aspects of your special day.

Kind Regards

Ascot Park Hotel Events Team



CEREMONY PACKAGE

\$1,200.00

VENUE SERVICES

Personal consultation

Venue set up

Outdoor ceremony option includes wet weather venue (September - April only)

Indoor ceremony option (year around)

Outdoor seating for 60pax - Additional seats can be added at extra cost

Indoor seating for up to 100pax

Portable sound system with aux cord and microphone

Table and chairs for signing wedding certificate

Wedding arch (outdoor ceremony)





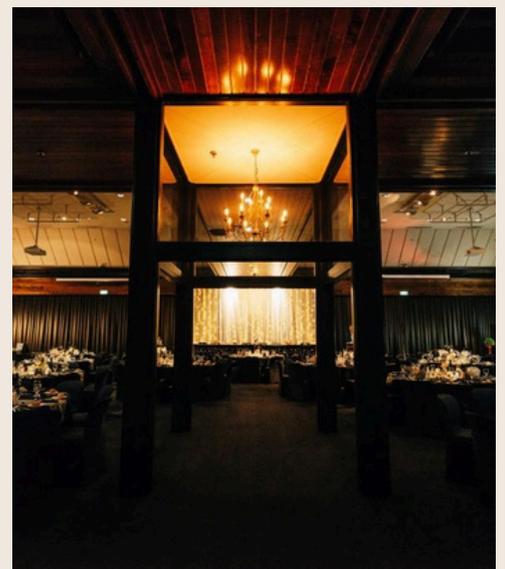
BASE WEDDING PACKAGE

RECEPTION ONLY

\$2,000.00

VENUE SERVICES

- Personal consultation
- Reception venue
- Venue set up
- Round tables (up to 10 guests per table)
- Black or white tablecloths and napkins
- Licensed bar and staff
- All cutlery, crockery and glassware
- Sound system
- Handheld mic for speeches
- Dance floor and staging for band
- Cake table, knife and gift table
- Cakeage
- Design & printing of table numbers & seating plan
- Service of wedding cake
- Suite with spa, wine, chocolates, breakfast
- Room for the bridal party to freshen up after ceremony
- Special accommodation rates for your guests*
- Easel for seating plan
- Post wedding clean up



*To be organised with the front office manager directly



PREMIUM WEDDING PACKAGE

RECEPTION ONLY

\$2,500.00

VENUE SERVICES

- Personal consultation
- Reception venue
- Venue set up
- Round tables (up to 10 guests per table)
- Black or white tablecloths and napkins
- Licensed bar and staff
- All cutlery, crockery and glassware
- Sound system
- Handheld mic for speeches
- Dance floor and staging for band
- Cake table, knife and gift table
- Cakeage
- Design & printing of table numbers & seating plan
- Service of wedding cake
- Suite with spa, wine, chocolates, breakfast
- Room for the bridal party to freshen up after ceremony
- Special accommodation rates for your guests*
- Easel for seating plan
- Post wedding clean up
- Table runners
- Top table with fairy lights
- Wedding curtain & entrance way with fairy lights
- White or Black chair covers
- Basic centerpiece options (e.g vases, seed lights, tulle)



*To be organised with the front office manager directly



DELUXE WEDDING PACKAGE

CEREMONY & RECEPTION

\$3,500.00

VENUE SERVICES

- Personal consultation
- Reception venue
- Venue set up
- Round tables (up to 10 guests per table)
- Black or white tablecloths and napkins
- Licensed bar and staff
- All cutlery, crockery and glassware
- Sound system
- Handheld mic for speeches
- Dance floor and staging for band
- Cake table, knife and gift table
- Cakeage
- Design & printing of table numbers & seating plan
- Service of wedding cake
- Suite with spa, wine, chocolates, breakfast
- Room for the bridal party to freshen up after ceremony
- Special accommodation rates for your guests*
- Easel for seating plan
- Post wedding clean up
- Table runners
- Top table with fairy lights
- Wedding curtain & entrance way with fairy lights
- White or Black chair covers
- Basic centerpiece options (e.g vases, seed lights, tulle)
- Indoor ceremony option (year round)
- Outdoor ceremony option (September - April only)
- Includes wet weather option
- Outdoor seating for 60pax
- Outdoor sound system and microphone
- Table and chairs for signing wedding certificate
- Wedding arch (outdoor ceremony)

*To be organised with the front office manager directly





EXTRA SERVICES

You can personalise your wedding by theming it to reflect your character and the kind of look you want. From the simple elegance of our glass vase centrepieces to the intricate theming of one of our local experts, the possibilities are many and varied. Please talk to us and we can refer you on to the best suppliers in the business.

DISTINCT
MARQUEE & EVENTS



DISTINCT MARQUEE & EVENTS

Distinct Marquee & Events has a huge range of wedding accessories and table top theming items for hire. The showrooms are based at 436 North Road, Invercargill. 03 215 7536 | pam@marqueeandparty.co.nz

PLANTS PLUS (JOHN AND SUE FENTON)

John and Sue offer a genuine and friendly wedding theming service, specialising in mood lighting, top table enhancements and feature plants. 03 216 4849 or 0274 372 661 | plants.plus@xtra.co.nz

STAC

STACEY THOMPSON | ADVENT CONSULTANCY

STAC (STACEY THOMPSON)

Stacey Thompson is a wedding planner, stylist, and hire specialist who brings over a decade of experience to the table. Stacey has a track record of creating unforgettable weddings from Auckland to Invercargill, infusing her instinctive creativity and enthusiasm into every detail for you! 021 068 7714 | stacey@stacweddings.com



PHOTOGRAPHERS

Viti Photos NZ
Kiwi Captures Photography
Miller and me Photography
Black Feather Studios

BAKERS

Enchanting Cake Boutique
Piece of Cake
Daylinda's Kitchenette
Bees Cakes
The Urban Kitchen

CELEBRANTS

Sharyn Payne, Corbyn Shuttleworth, Anna Ford, Megan McKenzie



RECEPTION MENUS

Ascot Park Hotel strives to ensure your day is as special and as personalised as possible with a range of menus designed by our Executive Chef. If any of your guests have special dietary requirements please advise us, and we are happy to cater for their needs.

PLATED DINNER

Our Functions Team and Executive Chef are happy to personalise a plated menu suitable for a more fine dining experience. Minimum of 20 guests required.

BUFFET DINNER

With a range of buffet menus and an extensive selection of platters, our buffet menus cover a vast range of food selections. The minimum number of guests for a buffet menu is 30 people.

CHILDRENS MENU

Menus available on request. If children wish to dine off the set menu or buffet, prices are as follows:

Children 5 years and under: free

Children 6 – 11 years: half price of selected menu

Children 12 and over: Full price

BEVERAGE

With a wide range of beverages, both alcoholic and non-alcoholic there is guaranteed to be something to suit your special day.





Buffets

minimum of 30 people

Option 1 \$57.00

1 Carvery | 1 Hot | 2 Vegetables
2 Salads | 2 Desserts

Option 2 \$67.00

1 Carvery | 2 Hot | 2 Vegetables
2 Salads | 3 Desserts

Option 3 \$77.00

1 Carvery | 3 Hot | 3 Vegetables
3 Salads | 3 Desserts

Includes fresh bread rolls with butter and tea and coffee

Add a starter

- Breads and dips \$6.50pp
- Soup of the day GF,V on request \$8.00pp
- Seafood chowder \$11.00pp
- Grazing platter GF,V on request \$12.50pp



Carvery

- Champagne ham glazed in apricot and seeded mustard DF,GF
- Roast pork loin with crispy crackling and apple sauce DF,GF
- Roast lamb leg with thyme and confit garlic DF,GF
- Beef rump with rosemary and dijon mustard rub DF,GF



Hot dishes

- Sauté chicken breast with smoked paprika & tomato crème , fried shallots GF
- Oven baked salmon on Puy lentil ragu & roast capsicum coulis DF, GF
- Slow cooked lamb shoulder supreme with parsnip puree & red wine jus DF, GF
- Roast cauliflower & chickpea Tikka Masala DF, GF, V, VEG
- Pulled pork shoulder with hearty cannellini bean ragout DF,GF
- Braised lamb leg with aged balsamic & salsa verde GF
- Chicken pot pie topped with shallots and parmesan crumble
- Gnocchi tossed through salsa Verde with portobello mushroom and baby spinach V
- Beef with caramelised onions and chimichurri DF
- Braised pork belly with star anise soy glaze & steamed bok choy DF, GF
- Beef bourguignon with parmesan pomme puree GF





Buffets

Vegetables

- Roast Agria potato wedges tossed in fresh rosemary and garlic infused olive oil **DF,GF,V,VEG**
- Steamed seasonal vegetable medley tossed with fresh herbs and butter **GF,V**
- Roast vegetable medley with confit garlic and balsamic glaze **DF,GF,V,VEG**
- Baked cauliflower and broccoli mornay **V**
- Gourmet smashed potatoes with caramelised onion jam & grilled cheddar cheese **GF, V**
- Chuck wagon vegetable rice pilaf **DF, GF, V, VEG**
- Creamy potato gratin with parmesan crust **GF,V**
- Ratatouille - assortment of traditional vegetables braised in a rich tomato sauce **GF, DF, V, VEG**

Salads

- Pistachio & seasonal green salad with sesame soy dressing **GF, DF, V, VEG**
- Broccoli, bacon, cashew, red onion and arugula salad **GF**
- Seasonal garden salad with house dressing **DF,GF,V**
- Smoky & spicy roast cauliflower, chickpea & kale with pickled red onion & herb dressing **GF, DF, V, VEG**
- Vegetable Fajita salad with tortilla brittle **V**
- Cucumber & blueberry spinach salad with goats cheese & toasted almonds **GF, V**
- Tex Mex black bean & basmati rice salad **GF, DF, V**
- Tabbouleh salad **DF, V**
- Edamame & red cabbage salad with Thai peanut dressing **V**
- Roasted kumara & chickpea salad with creamy balsamic dressing **GF, V**
- Gourmet potato, bacon & spring onion salad with seeded mustard & sour cream dressing **GF, V on request**
- Roast beetroot, caramelised pear, rocket & goats cheese salad with toasted pecans **GF, V**

Desserts

- Baked New York cheese cake with peach coulis & raspberry crumble
- Bread and butter pudding laced with dark chocolate and sultanas
- Dark chocolate pave with red berry compote
- Lemon curd and berry eton mess **GF**
- Apricot & coconut cake with honey ginger coconut yoghurt **GF, DF, V, VEG**
- Tiramisu with Kahlua infused Mascarpone
- Pavlova with whipped cream topped with seasonal fruit and passionfruit glaze **GF**
- Poached apples with a cinnamon, almond, and oat crumble served with vanilla custard
- Self-saucing chocolate pudding with Chantilly crème
- Seasonal fresh fruit salad **DF,GF,V,VEG**
- Add vanilla ice cream \$2.00pp

Due to Food Safety Regulations, food from buffet cannot be removed from premise



Plated

minimum of 20 people

Two Courses
\$69.00 per person

Choose 1 dish from either Entree or Dessert and 2 dishes from Mains. Mains will be served alternately.

Three Courses
\$88.00 per person

Choose 1 dish from Entree & Dessert and 2 dishes from Mains. Mains will be served alternately.

Includes fresh bread rolls with butter and tea & coffee.

Add an additional menu choice to any course for \$6.00 per person

Add a re-fresher sorbet \$4.00 per person

Entree

- Confit salmon/pickled cucumber salad/ radishes/ toasted sesame/ soy and Star anise reduction GF
- Espresso rub beef filet carpaccio / devilled crème fraiche / parsnip crisp / microgreens GF
- Blue cod Ika mata salad / coconut and citrus textures / sourdough crisps DF
- Pear salad / caramelised walnut / arugula / double cream blue / munro honey vinaigrette GF,V
- Duck breast / baby cos / beetroot gel / black garlic crème fraiche / truffle snow GF
- House smoked salmon / preserved lemon mascarpone / toasted brioche
- Caprese tart / tomatoes / mozzarella / basil / crisp butter puff crust / aged balsamic V

Main

- Beef fillet / mediterranean ratatouille / pomme parmentier / pinot jus GF
- Beef tenderloin / braised cheek / potato fondant / seasonal green / port jus GF
- Beef striploin/ café de paris mash / honey glaze carrots / seasonal green / caramelised onion jus GF
- Chicken roulade / confit garlic & preserved lemon / roast kumara mash / seasonal greens / jus GF, DF
- Chicken breast / leek & green pea risotto / buttered baby carrots / roast chicken jus GF
- Pressed chicken thigh / white bean & pancetta cassoulet / seasonal green / potato straw GF, DF
- Lamb loin / potato gratin / parsley baby carrots / seasonal green / marsala jus GF
- Slow braised lamb shoulder / kumara parmentier / caramelised onion / seasonal green / lamb jus GF
- Pork loin roulade with apple & shallot stuffing / kumara hash / rotkohl crème / balsamic jus
- Venison denver leg / parsnip crème / buttered baby carrots / seasonal green / juniper jus GF
- Salmon supreme / puy lentil ragout / seasonal green / horseradish crème GF
- Quinoa cassoulet / wilted spinach / agria layers /seasonal green / tahini crème V, GF
- Crispy tofu / eggplant caviar / confit cherry tomatoes / seasonal green / soy glaze V, VEG
- Roast tomato & shallot ragu / pappardelle basil oil / crispy kale V, DF

Dessert

- Callebaut dark chocolate mousse / raspberry crèmeux / red fruit textures / meringue / chantilly crème GF
- Baked orange cheesecake / dark chocolate anglaise / citrus textures GF
- Dulche de leche tart / spiced apple compote / vanilla bean crème
- Espresso panna cotta / whiskey sponge / salted hazelnut crush / anglaise
- Spiced pumpkin mousse / sable / meringue textures / orange gel / maple whipped ganache
- Bittersweet chocolate tart / citrus textures / Chambord gel / crème fraiche GF
- Toasted coconut mousse / roast pineapple gel / macaroon crumb / key lime snow GF
- Vanilla bean creme brulee / almond biscotti / chantilly creme GF

Individual orders will not be taken. Each guest will receive the chosen entree/dessert. Mains will be served alternately to each guest i.e. one guest will receive one of the menu options and the next guest will receive the other menu option.



CANAPES

Option 1 \$24.00pp

1 hour - 4 items
2 Hot | 2 Cold

Option 2 \$30.00pp

1.5 hours - 5 items
2 Hot | 3 Cold

Option 3 \$36.00pp

2 hours - 6 items
3 Hot | 3 Cold

Hot

- Country chicken vol au vent
- Honey bourbon pork belly squares **GF**
- Salt and pepper squid with a lime, chilli and palm sugar dipping sauce
- Roast cauliflower bhaji bites with a tamarind yoghurt **DF,GF,V,VEG**
- Malaysian style marinated tiger tail prawns with a lime dip **GF**
- Braised lamb shoulder croquette with mint gel and aioli
- Vietnamese chicken spring rolls with soy dipping sauce **DF**
- Confit golden agria & thyme gratin cube with freeze dried ketchup flakes **GF, V**

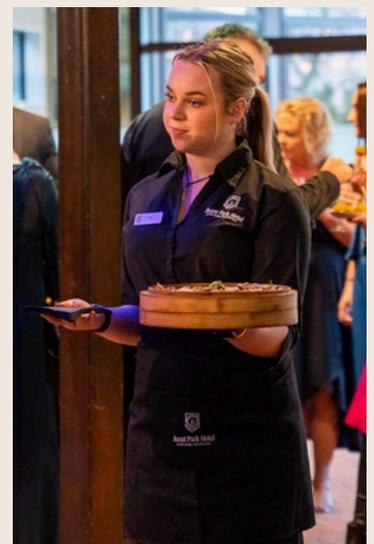
Cold

- Beef tartare with dijon mustard crème & crispy shallots **GF**
- Prosciutto, bocconcini & cherry tomato skewers with aged balsamic glaze **GF**
- Golden sweet corn fritters with caramelised red onion **V**
- Beetroot and vodka cured salmon on horseradish crème fraiche bilini
- Fish ceviche with coconut, lime, pepper **DF,GF**
- Cocktail chicken roll **DF**
- Crispy duck with hoisin and cucumber in a wonton basket **DF**
- Spiced tomato and basil salsa with whipped avocado on tortilla crisp **DF,V**
- Hot smoked salmon on kumara rosti with popped caper **DF,GF**

Sweet

- Char-grilled pineapple kebabs with mascarpone **GF,V**
- Chocolate raspberry profiteroles **V**
- Whipped double cream blue with caramelised pear on crostini **V**
- Dulche de leche tartlets with chantilly & dark chocolate curls **V**

Additional item \$6.00 per item per person



Menus & prices are subject to change



PLATTERS

| | |
|---|----------|
| Grazing Platter Pickled vegetables, continental meats, cheeses, smoked salmon, breads and crackers | \$100.00 |
| Assorted sushi Chicken, salmon, and vegetarian, wasabi & soy GF 20 pieces | \$70.00 |
| Breads and dips Selection of 3 dips and assortment of breads for | \$50.00 |
| Chicken kebabs Southern fried chicken kebabs 20 pieces | \$110.00 |
| Chicken wings Tossed in a smokey bbq sauce GF 20 pieces | \$70.00 |
| Club sandwiches Sandwich quarters of assorted fillings 20 pieces | \$60.00 |
| Cakes and slices Chef's assorted selection | \$60.00 |
| Deep fried goodness Chicken bites, samosas & spring rolls with fries 30 pieces | \$60.00 |
| Fruit kebabs Seasonal fruit with honeyed yoghurt dipping sauce GF 20 pieces | \$80.00 |
| Mini beef burgers With onion jam, cheddar cheese and ketchup 20 pieces | \$110.00 |
| Party savouries Assortment of savouries and sausage rolls 30 pieces | \$90.00 |
| Southern cheeseboard New Zealand cheeses, fruit paste, breads and crackers | \$100.00 |
| Chunky Wedges With sour cream and sweet chilli sauce V | \$50.00 |
| Fries platter | \$40.00 |

All platters are based on 10 pax
Platters and individual items cannot be divided or halved

Gluten Free options available on request. POA





Beverage

Wine



Sparkling

| | |
|----------------------------------|---------|
| Deutz Cuvee 200ml | \$17.50 |
| De Bortoli 200ml | \$13.00 |
| Brancott Estate Brut Cuvee 750ml | \$39.00 |
| Deutz Cuvee 750ml | \$55.00 |
| Mudhouse Brut Cuvee 750ml | \$38.00 |

Sauvignon Blanc

| | |
|-------------------------------|-------------------|
| Mud House - Marlborough | \$12.00 / \$39.00 |
| Jules Taylor - Marlborough | \$49.00 |
| Mt Difficulty - Central Otago | \$52.00 |

Pinot Gris

| | |
|---|-------------------|
| Mud House - South Island | \$12.00 / \$39.00 |
| Triplebank - Marlborough | \$42.00 |
| Mt Difficulty Roaring Meg - Central Otago | \$45.00 |

Chardonnay

| | |
|---|-------------------|
| Mud House - Marlborough | \$12.00 / \$39.00 |
| Church Road McDonald Series - Hawke's Bay | \$49.00 |

Rose

| | |
|-----------------------------------|-------------------|
| Mud House - Marlborough | \$12.00 / \$39.00 |
| Last Shepherd - Gisborne | \$48.00 |
| Terra Sancta Estate - Bannockburn | \$55.00 |

Pinot Noir

| | |
|---------------------------|-------------------|
| Mud House - Central Otago | \$12.00 / \$43.00 |
| Last Shepherd - Gisborne | \$48.00 |
| Rua - Central Otago | \$52.00 |

Cabernet Sauvignon

| | |
|-----------------------------|-------------------|
| Mud House - South Australia | \$12.00 / \$39.00 |
|-----------------------------|-------------------|

Merlot

| | |
|-------------------------|-------------------|
| Mud House - Hawke's Bay | \$12.00 / \$39.00 |
|-------------------------|-------------------|

Shiraz

| | |
|-----------------------------|-------------------|
| Mud House - South Australia | \$12.00 / \$39.00 |
| Barossa Valley - Australia | \$43.00 |

Beer | Cider

| | |
|----------------------------|---------|
| Speights | \$9.00 |
| Speights Summit Ultra | \$9.00 |
| Export 33 | \$9.00 |
| Steinlager Classic | \$9.00 |
| Steinlager 2.5% | \$7.00 |
| Heineken | \$10.00 |
| Heineken 0% | \$7.00 |
| Corona | \$10.00 |
| Asahi 0% | \$7.00 |
| Monteiths West Coast Hazy | \$9.00 |
| Monteiths Phoenix IPA | \$9.00 |
| Monteith's Cider | \$9.00 |
| Crimson Badger Ginger Beer | \$10.00 |

Spirits | Liqueurs

All served as doubles. An extended range of premium spirits available on request, conditions apply.

| | |
|------------------|---------|
| Bourbon Jim Beam | \$11.00 |
| Gin Beefeater | \$11.00 |
| Jamesons | \$12.00 |
| Jack Daniels | \$12.00 |
| Rum Coruba | \$11.00 |
| Vodka Absolut | \$12.00 |
| Baileys Kahlua | \$9.00 |
| Midori | \$9.00 |

RTD Cans

| | |
|---------------------------|---------|
| Jim Beam and Cola | \$10.00 |
| Coruba and Cola | \$10.00 |
| Canadian Club and Dry | \$10.00 |
| Gordons Gin and Tonic | \$10.00 |
| Gordons Pink Gin and soda | \$10.00 |
| Pals Vodka | \$10.00 |
| Kirin Hyoketsu | \$10.00 |

Non alcoholic

| | |
|----------------------------------|---------|
| Soft drinks 250ml can | \$3.50 |
| Red Bull | \$5.50 |
| Schweppes Ginger Beer | \$4.00 |
| Schweppes Lemon Lime and Bitters | \$4.00 |
| Juice Range 355ml | \$5.00 |
| Orange juice - carafe | \$11.50 |
| Sparkling grape juice | \$12.50 |

Beverage prices are subject to change.

Function bar: \$35.00 per hour unless sales are over \$300.00 then the fee is waived.



FAQS

The following information will provide you with answers to our most commonly asked questions.

HOW MUCH IS THE DEPOSIT, AND WHEN IS THIS DUE?

We require a deposit of \$1000.00 and this is due within one month of confirming the date.

HOW MANY PEOPLE CAN THE SPACE HOLD?

We have a variety of rooms to seat 20 – 300 guests. For large receptions the Waiau Room can seat up to 180 guests at round tables. For a more intimate setting the Mararoa/Whitestone Room can seat up to 80 guests at round tables. For ceremonies we can seat 80 in the Mararoa/Whitestone Room with space for an additional 20-30 standing guests.

WHAT TIME FRAME DOES THE HIRE COVER?

The hire is for the full day only. The Hotel reserves the right to book functions the day before or after your wedding. The bar will close at 12.00am or at the Duty Manager's discretion.

CAN I USE ANY SUPPLIER?

Yes you are welcome to use any supplier to theme, decorate, or entertain at your wedding. Contact details of all outside contractors must be provided so that we can coordinate access. For health and safety reasons we must be aware of anyone on site doing work. Anyone using ladders or a scissor lift must have appropriate training.

DO YOU DO ALL THE SET UP AND PACK DOWN?

Other than any extra professional theming you have arranged, yes we do. We will also coordinate with you to deliver your own decorations or centerpieces prior to your wedding. We will place centerpieces on tables and place guest name cards on the settings. We will store your packing containers (e.g. for vases or props you have supplied yourself) overnight for easy pack-up and collection in the morning. We will coordinate access/set up/pack down with your professional themers if required.

WHEN CAN I BEGIN TO SET UP ON MY WEDDING DAY?

We do the work – not you! Our general practice is to set up the room during the morning of the wedding day. Access may be given to suppliers to start theming the day prior depending on availability. If you wish to guarantee set up and access the day before the wedding then an additional full day room hire fee is charged.

IS PARKING AVAILABLE?

We have huge grounds with plenty of space available for car parking. Buses are able to park under the main entrance canopy to collect or return guests from your ceremony if it is offsite.

ARE THERE ANY RESTRICTIONS ON USE OF THE SPACE?

Yes, all tea light candles must be in a holder that is higher than the flame. We do not allow the use of hay bales, party poppers and confetti in the function rooms.

WHEN IS THE INVOICE DUE?

One week prior to the wedding on confirmation of final catering numbers. Anything left over to pay, such as beverages etc., is to be settled immediately following departure the next day.

WHAT IS THE CANCELLATION POLICY?

Cancellations of more than 12 months will be refunded, unless planning has already been undertaken by the function department. If the wedding is cancelled within 12 months of the date, the deposit is non-refundable.

ARE PRICES INCLUDING GST?

Yes all pricing quoted is inclusive of GST



TERMS & CONDITIONS

| | |
|------------------------------|--|
| CANCELLATION | Cancellations of more than 12 months will be refunded, unless planning has already been undertaken by the function department. If the wedding is cancelled within 12 months of the date, the deposit is non-refundable. |
| COMPLIANCE | Clients will be responsible to ensure orderly behaviour of their guests and the hotel reserves the right to intervene and eject any objectionable person from the function off the hotel premises without liability. The Hotel accepts this responsibility with guidelines set by the Sale of Liquor Act. The hotel retains the right to adjust any set up to ensure fire and safety codes are not breached. Particular attention will be paid to the accessibility of fire exits. Floor plans must be approved by Hotel management prior to set up. |
| CONFIRMATION | All bookings must be confirmed in writing. A deposit of \$1000 is required 30 days after confirmation. Please note that your booking is not fully confirmed until this has been paid. If no deposit has been paid within the 30 days, the hotel reserves the right to cancel the booking. |
| DAMAGES | Clients will assume responsibility for any damage suffered to hotel property during their function. Clients will be responsible to ensure orderly behaviour of their guests and the Hotel reserves the right to intervene. |
| DELIVERIES | Any delivery or collection of goods must be pre-arranged with the Events Manager. Any goods left on the premises must be collected after the wedding. The Hotel will take all necessary care but accepts no responsibility for damage or loss of property left in the hotel prior, during or after functions. |
| FINAL DETAILS | All final details, menus, beverages, room set up, AV requirements and timings must be confirmed one month prior to the wedding. |
| FINAL NUMBERS | A guaranteed minimum number is required two week prior, with a final number to be advised one week prior. Charges will be based on this number, or the final head count – whichever is greater. |
| FOOD AND BEVERAGE | Only food and beverages purchased from the Ascot Park Hotel can be consumed on the hotel premises. Licensing and food safety regulations prevent the removal of food and beverages from the hotel premises. |
| FUNCTION ROOMS | We reserve the right to reallocate function rooms due to circumstances beyond our control. If final numbers increase or decrease significantly from those advised at the time of reservation, we may substitute a more appropriate room. We will discuss changes with you when the decision is made. |
| INSURANCE | It is the client's responsibility to be insured for all items belonging to them for the period these items are in the hotel. While the hotel will take all necessary care, it will not accept responsibility for the loss of any property left in the Hotel prior to, during or after the event unless specific arrangements have been made with hotel management. Clients are responsible for any damage sustained to hotel property by them or their attendees |
| PAYMENT & DEPOSIT | A deposit of \$1000.00 is required. The balance of the account is to be paid in full one week prior to the event when final numbers are confirmed. A credit card number is required to hold as a guarantee and to settle any additional charges associated with the event such as the beverage account or you can settle this the next day on departure of the hotel. Any damages to Ascot property will be charged to this credit card. |
| PRICE VARIATIONS | All prices are current at the time of quotation and every effort is made to maintain prices. However food and beverage prices are subject to change. In the unlikely event that quoted prices change, we will endeavour to notify you prior to your event |
| SURCHARGES | Extra charges may apply for functions scheduled on Public Holidays. Extra labour charges may apply if your event extends beyond midnight prior to a Public Holiday |
| TENTATIVE BOOKINGS | Will be held on a first option basis indefinitely. If another client requests this space then we will contact you to ask for immediate confirmation in writing or release of the booking. |
| UNAUTHORISED EXTRAS | Unless otherwise instructed in writing, the client will be liable for all charges incurred by the client or his agents during the course of the function. |

IMAGE GALLERY

